



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**
Minutes of November 19, 2020

This meeting was held virtually pursuant to the virtual meeting protocols as outlined in the President's Declaration of April 6, 2020.

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

Vice President Capps called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Director Burgess was absent. All other Directors were present.

Staff present: General Manager Scott Duffield, Office Supervisor/Board Secretary Kristen Gelos, and District legal counsel Jeff Minnery and Jennifer Blackburn.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No comments

4. CONSENT ITEMS

- a. **Meeting Minutes:** Receive/approve minutes of regular meeting of October 15 2020.
- b. **Warrant Register:** Receive/approve October 2020 warrants.
- c. **Treasurer's Report:** Receive/file October 2020 report.
- d. **Fiscal Report:** Receive/file October 2020 status report.

Director Barker made a motion to approve all consent items as presented. Director Cousineau seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Capps, Cousineau, Rowley
Absent: Burgess

5. DISCUSSION ITEMS

- a. **Request to receive and file a report on the status of Nacimiento Reservoir and provide direction to staff.**

Manager Duffield provided a brief summary of the item and answered any questions the board had.

The board would like to start customer education on conservation by posting information on our website.

The report was received and filed.

b. Request to receive and file Photovoltaic System Project updates.

Manager Duffield provided a power point presentation with updates and answered any questions the board had.

The report was received and filed.

6. MANAGER'S REPORT

Manager Duffield provided a brief summary of the item.

The report was received and filed.

7. STAFF REPORTS

The reports were received and filed.

8. COMMITTEE AND DIRECTOR REPORTS

No comments

9. ADJOURNMENT

On a motion by Director Barker and seconded by Director Rowley, the meeting adjourned at 5:08 pm to the next scheduled regular meeting on Thursday, December 19, 2020.

APPROVED:



[Devin Capps \(Mar 9, 2021 07:13 PST\)](#)

**Devin Capps, Vice President
Board of Directors**

ATTEST:

**Kristen Gelos, Secretary
Board of Directors**

11.19.20-Minutes

Final Audit Report

2021-03-09

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